



PRIVACY NOTICE – Suppliers

The Practice is responsible for providing Primary Care Services to the local population of Fareham and has contracts with third parties to provide services to the Practice so that we can fulfil this responsibility.

We collect confidential information from suppliers. This may include information such as supplier name, address and contact details (which is in the public domain), bank account information, contracts and other correspondence relating to the supply of services or goods.

We are required by Articles in the General Data Protection Regulations to provide you with the information in the following 9 subsections.

<p>1) Data Controller contact details</p>	<p>Dr Katie Dixon On behalf of The Partners The Highlands Practice 102 Highland Road Fareham PO15 6JF Tele: 01329 845777</p>
<p>2) Data Protection Officer contact details</p>	<p>TBA</p>
<p>3) Purpose of the processing</p>	<p>To enable the Practice to fulfil its contract with the NHS, to run as a business under the Law and to fulfil contracts with the suppliers.</p>
<p>4) Lawful basis for processing</p>	<p>The processing of personal data in the day to day running of the Practice is supported under the following Article 6 of the GDPR:</p> <p style="text-align: center;"><i>Article 6(1)(b) ‘ the processing is necessary for a contract you have with the individual..... ’</i></p>



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	<p>Organisations and their employees will also respect and comply with their obligations under the common law duty of confidence</p>
<p>5) Recipient or categories of recipients of the processed data</p>	<p>The data may be shared with: England & Co Accountant Solicitor</p> <p>Categories of data held and processed: Contracts of services supplied. Company information (in the Public Domain). Financial information</p> <p>All data for this purpose is held in secure filing conditions and secure area of computer. Only the Practice Manager has access to this data and it will only be shared with the above Data Processors and the Senior Partner/Partners/Office Manager as appropriate under confidentiality regulations.</p>
<p>6) Rights to object</p>	<p>You have the right to object to some or all the information being processed under Article 21. Please contact the Data Controller. You should be aware that this is a right to raise an objection, that is not the same as having an absolute right to have your wishes granted in every circumstance</p>
<p>7) Right to access and correct</p>	<p>You have the right to access the data that is being shared and have any inaccuracies corrected.</p>
<p>8) Retention period</p>	<p>The data will be retained in line with the law and national guidance. https://digital.nhs.uk/article/1202/Records-Management-Code-of-Practice-for-Health-and-Social-Care-2016</p>
<p>9) Right to Complain.</p>	<p>You have the right to complain to the Information Commissioner’s Office, you can use this link https://ico.org.uk/global/contact-us/</p> <p>or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)</p> <p>There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website)</p>



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